



POSITION VACANCY

TOWN OF EATONVILLE
FULL-TIME: SERVICE WORKER I
DEPARTMENT: PUBLIC WORKS DIRECTOR
SALARY RANGE: \$9.50 - \$14.00 Per Hour

GENERAL DESCRIPTION OF DUTIES: Under the direction of the Director of Public Works or designee, performs a variety of skilled and semi-skilled utility tasks to maintain and upgrade assets of the Town of Eatonville. Under the Director of Public Works or designee, performs additional duties of infrastructure maintenance and repair. This position will involve providing coordination instructions for a work crew.

ESSENTIAL JOB FUNCTIONS: Assists with maintenance, repairs, and reporting of condition of water facilities, sewer facilities, and utility peripherals. Assists with repairs to roadways, sidewalks, and right-of-way areas that may impact storm water or other utility functions. Construction, maintenance, and repair of storm water facilities and storm water peripherals. Clearing of vegetation or ditches, swales, canals, shorelines, or right-of-ways that may impact the efficiency of utility performances. Recognize and report utility malfunctions and environmental hazards. Performs other related duties as assigned. **(NOTE):** The omission of an essential function does not preclude management from assigning specific duties not listed herein if such functions are a logical assignment to the position.

REQUIRED SKILLS AND ABILITIES: Knowledge of utility safety regulations, utility best practices, and knowledge of the proper usage for utility tools, equipment, and materials. Knowledge of general maintenance safety procedures and public works maintenance procedures. Knowledge of utility systems and environmental hazards. Ability to operate and make minor repairs and adjustments to mowers, small engine tools, public works vehicles, and other public works equipment. Ability to understand and follow oral and written instructions. Must possess mechanical aptitude and agree to complete required certification course within one year of employment date.

PHYSICAL REQUIREMENTS: Required physical tasks include walking, bending, stooping, carrying, and lifting (up to 60 pounds), and the ability to work in adverse environmental conditions. Required tasks require depth, sound, and visual perception and discrimination. Tasks require oral communications ability.

MINIMUM REQUIREMENTS: High School Graduate or GED, and a minimum of one (1) year of experience in the majority of work listed above.

MUST HAVE VALID FLORIDA DRIVER'S LICENSE, and PASS A BACKGROUND CHECK AND DRUG TEST.

POSITION OPEN UNTIL FILLED

Human Resources
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Eatonville, Florida 32751
Or email to: jrobinson@townofeatonville.org